

**GEORGIA BOARD OF PHARMACY**  
2 Peachtree Street, N.W., 6<sup>th</sup> Floor  
Atlanta, GA 30303  
(404) 651-8000

**PHARMACY INTERN ONLINE APPLICATION SUPPLEMENT PACKET**

**NOTE: If you hold a pharmacist license or have met all of the requirements for licensure as a pharmacist, you DO NOT qualify for an intern license. Please review law and rules including without limitation Official Code of Georgia Annotated (O.C.G.A.) §§26-4-41(c), 26-4-46, 26-4-47, 26-4-48 and Ga. Comp. R. & Regs. r. 480-2-.03. Copies of the Georgia Pharmacy Practice Act are available on the Board's website under the "Laws, Policies, and Rules" section: [www.gbp.georgia.gov](http://www.gbp.georgia.gov).**

Please use this checklist to ensure that you submit a COMPLETE application after you have submitted your online application. You will only be considered for licensure once a complete application is received.

- 1. AFFIDAVIT OF APPLICATION INFORMATION:** You must swear or affirm that all of information submitted with your application is true and correct to the best of your knowledge.
- 2. CITIZENSHIP/QUALIFIED ALIEN STATUS:** In accordance with O.C.G.A. §50-36-1, you must submit an affidavit regarding citizenship and a copy of a secure and verifiable document that appropriately reflect your citizenship status.
- 3. CONSENT FORM FOR BACKGROUND CHECK**
- 4. VERIFICATION OF ENROLLMENT, SECTION FOR INTERN EMPLOYER, AND SECTION FOR SUPERVISING PHARMACIST:** These items are to be completed by a representative of your employer or school, as appropriate.

**PLEASE NOTE:** You must submit your supplemental application packet by mail. When you submit this information by mail, you must use a 9x12 or larger envelope and should not fold or staple the pages.

When a license is approved, the licensee can print a pocket license card, free of charge, through the Georgia Board of Pharmacy website: [www.gbp.georgia.gov](http://www.gbp.georgia.gov).

Questions? Please call (404) 651-8000 at your convenience.

If your pharmacy intern application is approved, please follow these guidelines while working as a Pharmacy Intern:

- You may obtain internship hour credit only between quarters/semesters of school. You are not allowed to work during the school quarter/semester.
- You may work a **minimum of 20 hours per week** when working a minimum of 80 hours in a 28-day period.
- You may work a **maximum of 50 hours per week** when working a maximum of 200 hours in a 28-day period.
- Submit internship hours on the form provided by the board on the board's web-site at [www.gbp.georgia.gov](http://www.gbp.georgia.gov).
- Internship Reporting Forms must be completed and submitted for each time period worked.
- Complete the form (front and back), have your preceptor sign the form and have it notarized.
- Mail them to the Board office at the address below.
- **It is the intern's responsibility to keep a record of all internship hours worked and submitted to the board for approval.**

When filing internship hours from an out-of-state internship, please contact the State Board of Pharmacy in the state licensed as an intern and request that they submit certified copies of approved hours to the Georgia Board of Pharmacy at the address above.

**AFFIDAVIT OF APPLICATION INFORMATION:**

I, being duly sworn upon oath, depose and say that the answers to the questions and statements made on my pharmacy intern application are true and correct to the best of my knowledge and belief. I affirm this with the understanding that any omissions, inaccuracies or failure to make full disclosures may be deemed sufficient reason to suspend or revoke a license issued by the Georgia Board of Pharmacy.

I further state that I have read the current state laws and board rules and regulations of the Georgia Board of Pharmacy governing the practice of pharmacy in the State of Georgia. I swear or affirm that I understand these laws and rules. I agree to abide by these laws and rules. I also agree to abide by future laws and rules that may be established by the Georgia Board of Pharmacy. I understand that violation of the laws and rules governing the practice of pharmacy may result in disciplinary action being taken against me which may include suspension or revocation of my license as a pharmacy intern.

By submission of this application, I swear and attest that I am aware that I cannot legally compound or dispense drugs or medicines except when I do so under the immediate and personal supervision of a Registered Pharmacist. I understand that a pharmacy intern license is only valid while enrolled in a school of pharmacy or as approved by the Georgia Board of Pharmacy. I hereby waive my right under the Federal Education Rights and Privacy Act and allow the school of pharmacy to notify the Georgia State Board of Pharmacy if my enrollment status with the school of pharmacy changes.

Signature of Applicant: \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_.

Notary Public: \_\_\_\_\_

(seal) My commission expires: \_\_\_\_\_

**AFFIDAVIT OF APPLICANT**

I hereby swear and affirm that all information provided in this application is true and correct to the best of my knowledge and belief. I further swear and affirm that I have read and understand the current state laws and rules and regulations of the Georgia State Board of Pharmacy, and I agree to abide by these laws and rules, as amended from time to time.

By signing this application, electronically or otherwise, I hereby swear and affirm one of the following to be true and accurate pursuant to O.C.G.A. § 50-36-1:

- 1) \_\_\_\_\_ I am a United States citizen 18 years of age or older. Please submit a copy of your current Secure and Verifiable Document(s) such as driver’s license, passport, or document as indicated on pages 4 & 5 of this application.
- 2) \_\_\_\_\_ I am not a United States citizen, but I am a legal permanent resident of the United States 18 years of age or older, or I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older with an alien number issued by the Department of Homeland Security or other federal immigration agency. Please submit a copy of your current immigration document(s) which includes either your Alien number or your I-94 number and, if needed, SEVIS number.

In making the above attestation, I understand that any failure to make full and accurate disclosures may result in disciplinary action by the Georgia State Board of Pharmacy and/or criminal prosecution.

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Print Applicant’s Name

Personally appeared before me, the undersigned official authorized to administer oaths, comes

\_\_\_\_\_ who deposes and swears that he/she is the person who executed this  
(Applicant’s Name)

application for a pharmacy intern license in the State of Georgia; and that all of the statements herein contained are true to the best of his/her knowledge and belief.

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_

Notary Public Signature \_\_\_\_\_  
County State

My Commission Expires \_\_\_\_\_

(seal)

**APPLICANT: PLEASE CHECK THE FORM OF IDENTIFICATION BELOW THAT YOU POSSESS. RETURN THIS FORM ALONG WITH A COPY OF YOUR APPROPRIATE DOCUMENTATION.**

\_\_\_\_\_  
**Name**

Secure and Verifiable Documents under O.C.G.A. § 50-36-2  
Issued August 1, 2012 by the Office of the Attorney General, Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 (“IIREA”) provides that “[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law’s website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General.” O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

\_\_\_\_\_ A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

\_\_\_\_\_ A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

\_\_\_\_\_ A driver’s license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

\_\_\_\_\_ An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

\_\_\_\_\_ A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at:  
<http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm>  
[O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

\_\_\_\_\_ A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

\_\_\_\_\_ An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

- \_\_\_\_\_ A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- \_\_\_\_\_ A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- \_\_\_\_\_ A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- \_\_\_\_\_ A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- \_\_\_\_\_ A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- \_\_\_\_\_ A driver's license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- \_\_\_\_\_ A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- \_\_\_\_\_ A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- \_\_\_\_\_ A Certification of Report of Birth issued by the United States Department of State (Form DS-1350) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- \_\_\_\_\_ A Certification of Birth Abroad issued by the United States Department of State (Form FS-545) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- \_\_\_\_\_ A Consular Report of Birth Abroad issued by the United States Department of State (Form FS-240) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- \_\_\_\_\_ An original or certified copy of a birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- \_\_\_\_\_ In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § secure and 50-36-2(c)]

**CONSENT FORM**

I hereby authorize the **GEORGIA STATE BOARD OF PHARMACY** to receive any criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia. I also give consent to the Georgia State Board of Pharmacy to perform periodic criminal background checks for the duration of my active licensure status with this state.

\_\_\_\_\_  
(Applicant's Full Name – Printed)

\_\_\_\_\_  
Physical Address (P.O. Boxes **NOT** Accepted)

Sex \_\_\_\_\_ Race \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
(MM/DD/YYYY)

Place of Birth (City/State): \_\_\_\_\_

Aliases or Maiden Name: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

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**Part IV**

Please Print Intern Applicant's Name: \_\_\_\_\_

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**VERIFICATION OF ENROLLMENT** – This section must be completed and submitted in order to be considered for intern licensure.

Please have this portion of the application completed by the School/College of Pharmacy where you are currently enrolled.

This is to certify that \_\_\_\_\_  
(Print name)

is enrolled in pharmacy school \_\_\_\_\_  
(Print name and address of pharmacy school)

beginning \_\_\_\_\_  
(MM/DD/YYYY)

Signature of Dean of College/Registrar: \_\_\_\_\_ Date \_\_\_\_\_

School Seal

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**TO BE COMPLETED BY THE INTERN EMPLOYER**

Internship will be supervised by:

\_\_\_\_\_ at \_\_\_\_\_  
Name/License Number of Pharmacist Name/License Number of Pharmacy

Pharmacy Address \_\_\_\_\_  
Street Address City State Zip

Date of Intern's Employment \_\_\_\_\_

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**TO BE COMPLETED BY THE SUPERVISING PHARMACIST:**

I have read the foregoing completed application of whose internship will have my immediate and personal supervision, and find that it accurately indicates the place of internship, which I deem proper and in accordance with the regulations which are applicable. The applicant will be given an opportunity to acquire a well-rounded practical experience which will predominately relate to the purchase, storage, compounding, dispensing, and sale of drugs, medicines, poisons, narcotics, and records incident thereto.

Supervisor's Signature: \_\_\_\_\_

**PLEASE MAIL THIS FORM TO:  
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Atlanta, GA 30303**